All communications should be addressed to

"THE DIRECTOR- GENERAL"

P.O. Box CY342,

Causeway,

Harare

Zimbabwe

29th December 2023

ATT: Sales

REQUEST FOR QUOTATION – (RFQ 24/12/2023)

Zimbabwe National Statistics Agency would like to Procure Security Services for Athol House Building For Only 3 Months.

Number of Motor Vehicles to be covered	Quantity	Duration	Total Value (USD)
Security services for Athol House Building located at Stand No.40626 Eastlea, Bodle Avenue, Harare	24 Hours Security - Personnel Only	6 Months	

NB: Kindly quote in the above shown format.

An Order/Contract will be placed with the bidder who offers the lowest price quotation.

NB: ZIMSTAT RESERVES THE RIGHT TO ENGAGE THE WINNING BIDDER IF ANY ADDITIONAL SERVICES ARE REQUIRED.

Accordingly, in the event that additional services are required, procuring entity will engage the winning bidder for the particular additional services/items.

If interested, you are requested to submit a comprehensive quotation for services **only**.

Mandatory Requirements;

a) PRAZ Registration Certificate

b) Quote validity (30 days)

c) Certificate of Incorporation in the country of domicile

d) Valid Tax registration Certificate

e) Proof of Track record (Referral letters/Purchase Order/Contract of similar project in question)

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and   indicate the following: -

   i.Payment terms
  ii.Currency used for payment is **ZWL payable at the prevailing inter-bank rate**
 iii.Your quote validity

  v.All costs that make up the total acquisition costs should be indicated separately as

hidden costs will not be considered.

   v.Name of the contact person to address issues raised by ZIMSTAT.
Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw ONLY on or before the closing date and time, Wednesday 3rd of January 2024 @1000hrs