



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

4 April 2024

ATT: Sales

REQUEST FOR QUOTATION – RFQ003/04/2024 MOTOR VEHICLE HIRE SERVICES

Zimbabwe National Statistics Agency would like to hire motor vehicle services **as follows;**

Item No.	Item Description	Quantity	Unit of Measure	Unit Price (USD)	Total Cost (USD)
1	Provision of motor vehicle hire,8 vehicles for 10days in the month of April 2024 <ul style="list-style-type: none">• 4x4 double cabs• With no driver• Vehicle should be on comprehensive insurance cover• Vehicle on unlimited mileage• Dry rate NB: Vehicles to be used in 8 Provinces furthest being Mat North	8			
VAT					
Grand Total					

NB: Kindly quote in the above shown format.

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile

- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Coloured brochures/Catalogues

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

- (i) Payment terms
- (ii) Currency used is USD \$ only, any other currency will not be acceptable
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed ONLY to e-tenderbox@zimstat.co.zw on or before the closing date and time, 8 April 2024@1000hrs