



All communications should be addressed to  
**"THE DIRECTOR- GENERAL"**  
P.O. Box CY342,  
Causeway,  
Harare  
Zimbabwe

30 January 2024

ATT: Sales

**REQUEST FOR QUOTATION – (RFQ/15/01/2024 MOTOR VEHICLE HIRE SERVICES)**

Zimbabwe National Statistics Agency would like to hire motor vehicle services **as follows;**

Item No.	Item Description	Quantity	Unit of Measure	Unit Price (USD)	Total Cost (USD)
1	Provision of motor vehicle hire,8 vehicles for 8 days in the month of February 2024 <ul style="list-style-type: none"><li>• 4x4 double cabs</li><li>• With no driver</li><li>• Vehicle should be on comprehensive insurance cover</li><li>• Vehicle on unlimited mileage</li><li>• Dry rate</li></ul>	8			
VAT					
<b>Grand Total</b>					

**NB: Kindly quote in the above shown format.**

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Brochure of the same should also be submitted.

**Mandatory Requirements;**

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate

d) Proof of Track record

e) Coloured brochures/Catalogues

***Failure to provide the above will result in automatic disqualification of your quotation***

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

(i) Payment terms

(ii) Currency used is USD \$ only, any other currency will not be acceptable

(iii) Your quote validity

(iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.

(v) Name of the contact person to address issues raised by ZIMSTAT.

**Quotations should be on company letterheads.**

**Your proposal must be e-mailed **ONLY** to [e-tenderbox@zimstat.co.zw](mailto:e-tenderbox@zimstat.co.zw) on or before the closing date and time, 02 February 2024@1200hrs**