



All communications should be addressed to  
**"THE DIRECTOR- GENERAL"**  
P.O. Box CY342,  
Causeway,  
Harare  
Zimbabwe

19 December 2023

ATT: Sales

**REQUEST FOR QUOTATION – RFQ 15/12/2023- QUESTIONNAIRES**

Zimbabwe National Statistics Agency would like to procure printing service;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (USD)	Total Cost (USD)
1a	Printing of 24 Paged Biomarker Questionnaires, on black and white, on bond paper, A4 size	12000	copies		
1b	Printing of 2 Paged Re-measurement Questionnaires, on black and white, on bond paper, A4 size	8000	copies		
<b>Grand Total</b>					

**Award is based on whole lot, lowest compliant bidder on total cost for item a and b.**

**NB: Kindly quote in the above shown format.**

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Brochure of the same should also be submitted.

**Mandatory Requirements;**

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record

***Failure to provide the above will result in automatic disqualification of your quotation***

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

(i) Payment terms

(ii) Currency used is USD \$ only, any other currency will not be acceptable

(iii) Your quote validity

(iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.

(v) Name of the contact person to address issues raised by ZIMSTAT.

**Quotations should be on company letterheads.**

**Your proposal must be e-mailed to [e-tenderbox@zimstat.co.zw](mailto:e-tenderbox@zimstat.co.zw) on or before the closing date and time, Thursday 21<sup>st</sup> of December 2023 @1000hrs**