



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

17 November 2023

ATT: Sales

REQUEST FOR QUOTATION – RFQ 02/11/2023 QUESTIONNAIRES

Zimbabwe National Statistics Agency would like to procure printing of questionnaires & forms service;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (USD)	Total Cost (USD)
1a	Printing of 24 Paged Biomarker Questionnaires, on black and white, on bond paper, A4 size	5000			
1b	Printing of 2 Paged Re-measurement Questionnaires, on black and white, on bond paper, A4 size	1000			
Grand Total					

Award is based on whole lot, lowest compliant bidder on total cost for item a and b.

NB: Kindly quote in the above shown format.

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Brochure of the same should also be submitted.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

(i) Payment terms

(ii) Currency used is USD \$ only, any other currency will not be acceptable

(iii) Your quote validity

(iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.

(v) Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, Monday 20 November 2023 @1000hrs