



All communications should be addressed to
"THE DIRECTOR- GENERAL"
 P.O. Box CY342,
 Causeway,
 Harare
 Zimbabwe

20 November 2023

ATT: Sales

REQUEST FOR QUOTATION – (RFQ 15/11/2023) –LAPTOP

Zimbabwe National Statistics Agency would like to procure the following laptop;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL\$)	Total Cost (ZWL\$)
1	<p>Laptop;</p> <p>Specifications;</p> <ul style="list-style-type: none"> • Brand; HP • Operating system; Genuine Microsoft Windows 11 Professional 64 bit <p><u>Software for the machine required: Product key for the machine required</u></p> <ul style="list-style-type: none"> • Processor; Intel i7-10750H Hexa Core [6 cores] (2.6GHZ-5GHz) or better • RAM;16GB DDR4-3200MHz • DISPLAY;13.3’’ FHD (1920 X 1080) • STORAGE;1TB Solid State Drive (PCIe-NVMe) • PROCESSOR;10th Generation or above • WIRELESS; Intel Wi-Fi 6 AX200, Wi-Fi 2 x 2 802.11ax + Bluetooth combo adapter or latest • KEYBOARD;6-row, spill-resistant, multimedia Fn keys, numeric keypad • MOUSE; Touchpad and Track point • FINGERPRINT READER; Optional • WEBCAM;720p HD webcam or better • PORTS; Two USB 3.1 Gen 1, USB 3.1 Type-C Gen 1, Two USB 3.1 type-C 				

	<p>Gen 2, HDMI 2.0, Ethernet (RJ-45), Security keyhole</p> <ul style="list-style-type: none"> • BATTERY; Intergrated Li-Polymer 94Wh • POWER SUPPLY; AC Adapter • LAPTOP BAG • POUCH/SLEEVE • POWER CABLES; Three pin square plugs/2 pin • YEAR OF MANUFACTURE;2021 • WARRANTY PERIOD; Minimum 1 year 				
Grand Total					

Additional information

- **Proof of Dealership/Agent**
- **Brand presence in Zimbabwe for the last 5 years**

NB: Kindly quote in the above shown format.

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.
Brochure of the same should also be submitted.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Coloured brochures/Catalogues

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

- (i) Payment terms
- (ii) Currency used is ZWL\$ only, any other currency will not be acceptable**
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, Thursday 23 November 2023 @1000hrs