



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

23 November 2023

ATT: Sales

REQUEST FOR PROPOSAL– RFQ 16/11/2023

Zimbabwe National Statistics Agency require to hire consultancy service on Men’s Health Awareness, requirements are as detailed in the table below;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)
1.	Men’s Health Awareness consultancy service -this focus on promoting physical and mental well-being among men addressing issues such as prostate cancer, testicular cancer, mental health challenges and suicidal prevention The wellness to be conducted on 28 th of November 2023, venue to be in Harare from between 0900am and 11.30am.	120 people			
Grand Total					

NB: Kindly quote in the above shown format.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Quote validity 30 days

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following: -

(i) Payment terms

(ii) Currency used is ZWL \$ only, any other currency will not be acceptable

(iii) Your quote validity

(iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.

(v) Name of the contact person to address issues raised by ZIMSTAT.

NB: ALL PAYMENTS AFTER DELIVERY OF GOODS/SERVICE

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, 27 November 2023 @1000hrs