



All communications should be addressed to  
**"THE DIRECTOR- GENERAL"**  
P.O. Box CY342,  
Causeway,  
Harare  
Zimbabwe

09 November 2023

ATT: Sales

**REQUEST FOR QUOTATION – (RFQ 025/2023) – BRANDED GIFTS BAGS**

Zimbabwe National Statistics Agency would like to procure branded gifts bags;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)
1	Branded Gifts bags	200			
<b>Grand Total</b>					

**NB: Kindly quote in the above shown format.**

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Brochure of the same should also be submitted.

**Mandatory Requirements;**

- PRAZ Registration Certificate
- Certificate of Incorporation in the country of domicile
- Valid Tax registration Certificate
- Proof of Track record
- Coloured brochures/Catalogues

***Failure to provide the above will result in automatic disqualification of your quotation***

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

(i) Payment terms

(ii) Currency used is ZWL \$ only, any other currency will not be acceptable

- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

**Quotations should be on company letterheads.**

**Your proposal must be e-mailed to [e-tenderbox@zimstat.co.zw](mailto:e-tenderbox@zimstat.co.zw) on or before the closing date and time, Wednesday 15 November 2023 @1000hrs**