



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

05 October 2023

ATT: Sales

REQUEST FOR QUOTATION – 01/10/2023-SUN HATS

Zimbabwe National Statistics Agency would like to procure promotional materials;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (USD\$)	Total Cost (USD\$)
1	Sun hats- 109 x blue with khaki lining 109 x blue with light blue lining (sample we used for census we have it). They will have embroidered 2 logos one for ZIMSTAT and one for UNFPA at the front then inscribed with embroidery 2023 ZDHS .	218			
Grand Total					

PLEASE NOTE: SAMPLES ARE REQUIRED AND WILL BE CONSIDERED FOR SELECTION, SAMPLES WILL BE USED TO FEEL AND SEE QUALITY OF MATERIAL & WORK.

NB: Kindly quote in the above shown format.

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.

Brochure of the same should also be submitted.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Coloured brochures/Catalogues

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

- (i) Payment terms
- (ii) Currency used is USD \$ only, for quotation, evaluation & payment
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, 10 October 2023 @10am.