



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

5th of October 2023

ATT: Sales

REQUEST FOR QUOTATION – 06/10/2023-PRODUCTION OF ID CARDS

Zimbabwe National Statistics Agency would like to procure ID cards production service;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)
1	Production and supply of Identification Cards (IDs), full colour with picture, plastic card holder and branded blue lanyard	218			
Grand Total					

NB: TAKING OF PHOTOS AND PRODUCTION OF THE IDs SHALL BE DONE ON ONE SPECIFIC DATE & AT ONE PLACE WHICH IS KADOMA RAINBOW.THE PROVISIONAL DATES ARE DURING PERIOD FROM 9 OCTOBER TO 2 NOVEMBER 2023.THE DAY WILL BE REVEALED TO SUCCESSFUL BIDDER.

PLEASE NOTE: SAMPLES ARE REQUIRED AND WILL BE CONSIDERED FOR SUPPLIER SELECTION, SAMPLES WILL BE USED TO FEEL AND SEE QUALITY OF MATERIAL & WORK.

NB: Kindly quote in the above shown format.

If interested, you are requested to submit a comprehensive quotation for **genuine goods only**.
Brochure of the same should also be submitted.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Coloured brochures/Catalogues

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following:-

- (i) Payment terms
- (ii) Currency used is USD only, any other currency will not be acceptable
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, Tuesday 10 October 2023 @1000hrs