



All communications should be addressed to
"THE DIRECTOR- GENERAL"
P.O. Box CY342,
Causeway,
Harare
Zimbabwe

12 June 2023

ATT: Sales

REQUEST FOR QUOTATION– RFQ 04/06/2023 SUPPLY AND DELIVERY OF 2023 ZIMBABWE AGRICULTURAL SHOW (ZAS) PROMOTIONAL MATERIALS

Zimbabwe National Statistics Agency require ZAS promotional materials, requirements are as detailed in the table below;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (USD)	Total Cost (USD)	Lead Time
1.	Branded T-shirts with theme and ZIMSTAT logo in; - royal blue -large adults -navy blue-small children -white- 3XL adults -red-medium adults Black-small adults	50 50 50 50 50				
Grand Total						

NB: ZIMSTAT require samples for the requested items, this will help us choose best items kindly put tags/names of identification on your samples when sending to us. Sample to be brought to Procurement offices 18th floor Kaguvi building Cnr 4th & central

NB: Kindly quote in the above shown format.

Mandatory Requirements;

- PRAZ Registration Certificate
- Certificate of Incorporation in the country of domicile
- Valid Tax registration Certificate
- Proof of Track record
- Quote validity 30 days

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following: -

- (i) Payment terms
- (ii) Currency used is USD, payable in ZWL\$ using prevailing bank rate of the day
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

NB: ALL PAYMENTS AFTER DELIVERY OF GOODS/SERVICE

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw on or before the closing date and time, 15 June 2023 @1000hrs