



All communications should be addressed to
"THE DIRECTOR- GENERAL"

P.O. Box CY342,
Causeway,
Harare
Zimbabwe

29th March 2023

ATT: Sales

REQUEST FOR QUOTATION – (RFQ 30/2023)

Zimbabwe National Statistics Agency would like to procure goods

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)	Expected lead-time
1	1 Terabyt External Hard Drive	21	Each			Ex-stock
2	4 Terabyt External Hard Drive	24	Each			Ex-stock
3	128 Gigabyte Flash Drive	20	Each			Ex-stock
Grand Total						

NB: Kindly quote in the above shown format.

Failure to meet the minimum score for technical evaluation will lead to automatic disqualification;

An Order/Contract will be placed with the bidder who offers the lowest price quotation

If interested, you are requested to submit a comprehensive quotation for services **only**.

Mandatory Requirements;

- a) PRAZ Registration Certificate (relevant category)
- b) Quote validity (30 days)
- c) Certificate of Incorporation in the country of domicile
- d) Valid Tax registration Certificate

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following: -

- i. Payment terms
- ii. Currency used is ZWL
- iii. Your quote validity
- v. All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- v. Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw ONLY on or before the closing date and time, Friday 31st of March 2023 @1000hrs