



All communications should be addressed to
"THE DIRECTOR- GENERAL"

P.O. Box CY342,
Causeway,
Harare
Zimbabwe

10th February 2023

ATT: Sales

REQUEST FOR QUOTATION – (RFQ 21/2023)

Zimbabwe National Statistics Agency would like to procure non-consultancy service for Designing;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)	Lead Time (Expected)
1	Provision of Designing 2023 release calendar	1	Each			5 days
Grand Total						

NB: Kindly quote in the above shown format.

Failure to meet the minimum score for technical evaluation will lead to automatic disqualification;

An Order/Contract will be placed with the bidder who offers the lowest price quotation

If interested, you are requested to submit a comprehensive quotation for services **only**.

Mandatory Requirements;

- a) PRAZ Registration Certificate
- b) Quote validity (30 days)
- c) Vendor certificate
- d) Certificate of Incorporation in the country of domicile
- e) Valid Tax registration Certificate
- f) Proof of Track record (Referral letters of similar project in question)

Failure to provide the above will result in automatic disqualification of your quotation

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following: -

- i. Payment terms
- ii. Currency used is ZWL
- iii. Your quote validity
- v. All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- v. Name of the contact person to address issues raised by ZIMSTAT.

Quotations should be on company letterheads.

Your proposal must be e-mailed to e-tenderbox@zimstat.co.zw ONLY on or before the closing date and time, Tuesday 14th of February 2023 @1000hrs