



All communications should be addressed to  
**"THE DIRECTOR- GENERAL"**  
P.O. Box CY342,  
Causeway,  
Harare  
Zimbabwe

16<sup>th</sup> January 2023

ATT: Sales

**REQUEST FOR PROPOSAL– RFQ 04/2023 SUPPLY AND DELIVERY OF SWITHES-  
NEW PABX ACCESSORIES HEAD OFFICE**

Zimbabwe National Statistics Agency require full latest IP Pbx system, requirements are as detailed in the table below;

Item No.	Goods Description	Quantity	Unit of Measure	Unit Price (ZWL)	Total Cost (ZWL)	Lead Time
1.	24 port Gigabit (10/1000MB) POE 250-370W Switches with 2 SFP ports for Deskphone IP Phones.	2				
<b>Grand Total</b>						

**NB: Kindly quote in the above shown format.**

**Mandatory Requirements;**

- a) PRAZ Registration Certificate
- b) Certificate of Incorporation in the country of domicile
- c) Valid Tax registration Certificate
- d) Proof of Track record
- e) Quote validity 30 days

***Failure to provide the above will result in automatic disqualification of your quotation***

You are kindly requested to compile a financial proposal in accordance to the information captured in table above and indicate the following: -

- (i) Payment terms

- (ii) Currency used is ZWL \$ only, any other currency will not be acceptable
- (iii) Your quote validity
- (iv) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (v) Name of the contact person to address issues raised by ZIMSTAT.

**NB: ALL PAYMENTS AFTER DELIVERY OF GOODS/SERVICE**

**Quotations should be on company letterheads.**

**Your proposal must be e-mailed to [e-tenderbox@zimstat.co.zw](mailto:e-tenderbox@zimstat.co.zw) on or before the closing date and time, 19<sup>th</sup> January 2023 @1000hrs**